

A Membership Benefit Exclusively for  
California Employer Advisory Council Members

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# MANAGEMENT HOTLINE for CEAC Members

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## Providing Employment Law Consulting to Management

A CEAC service provided by  
**Scott & Whitehead**  
4675 MacArthur Court, #1240  
Newport Beach, CA 92660  
1-949-222-0166

Current CEAC members may call  
**1-949-222-0166** to speak with  
an experienced employment law  
attorney. Inquiries are handled as  
soon as possible, generally within  
one business day.

**Disclaimer:** Calling the Management Hotline does not create an attorney/client relationship with any attorney. As such, confidentiality cannot be guaranteed. Scott & Whitehead's attorneys are not acting as your legal counsel and, therefore, cannot provide definitive legal advice to you regarding specific matters. Legal information that may be provided is intended to be general in nature, and is not a substitute for hiring an attorney who can ascertain the full context of your situation and provide specific legal advice about any matter.



Your Management Hotline provides general employment law information on a wide variety of California employment topics such as:

- Attendance and Tardiness
- Change of Status Notice
- Confidential Information Protection
- Conflicts of Interest
- Criminal Arrests and Convictions
- Disability Issues
- Discipline
- Discrimination
- Documentation
- Drug and Alcohol Policies
- Employee Complaints
- Employment Contracts
- English Only Rules
- Exempt and Non-Exempt Status
- Final Pay
- Garnishments
- Harassment
- I-9 Form
- Independent Contractors
- Inspection of Personnel Records
- Insubordination
- Lawyer Letters
- Lay-offs
- Leaves of Absence
- Meal and Rest Periods
- Minimum Wage
- Overtime Compensation
- Personnel Policies and Practices
- Physical and Mental Disability Accommodation
- Pre-Employment Procedures
- Pregnancy Leave
- Privacy Rights
- Records Retention
- Reference Checks
- Reporting Time Pay
- Retaliation
- Severance Pay
- Sexual Harassment
- Sick Leave
- Standby Time
- Termination
- Time Keeping Requirements
- Time of Payment of Wages
- Unemployment Insurance
- Vacation and PTO Benefits
- Wage and Hour
- Wage Offsets and Deductions
- Wrongful Discharge
- And others!

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